

# ASHGROVE User Guide

mcgrathlocks.com.au



DOWNLOAD & INSTALL

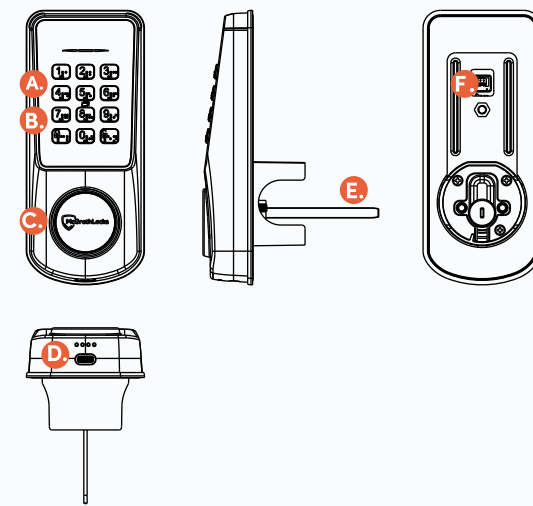


**Download and install the McGrath Locks App**  
Enable your smart phone to scan QR code to download the app. Also you can search "McGrath Locks" on Apple Store or Google Play to download the app.

## Exploded Diagram

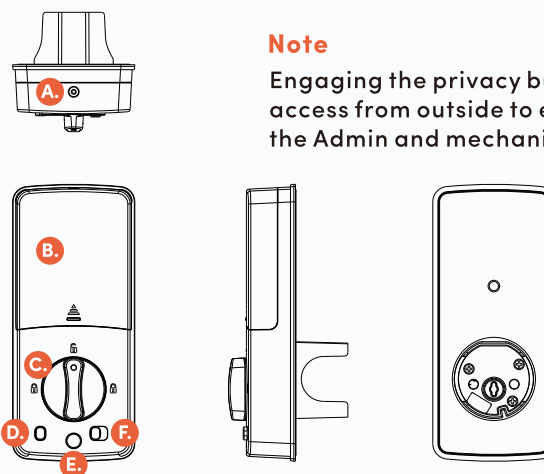
### Exterior Lock Diagram

- A. Keypad
- B. Card region
- C. Emergency key override
- D. Emergency TYPE-C power interface
- E. Cylinder tail
- F. Door sensor



### Interior Lock Diagram

- A. Recessed screw
- B. Battery cover
- C. Knob
- D. Lock/Unlock button
- E. Screw hole rubber plug
- F. Privacy button

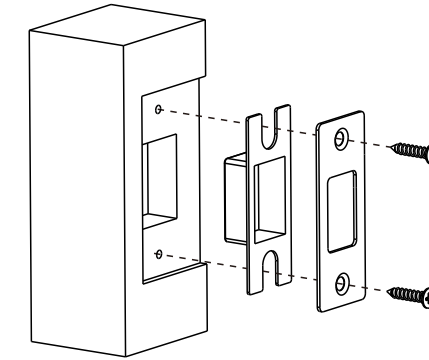


### Note

Engaging the privacy button disables access from outside to everyone but the Admin and mechanical key.

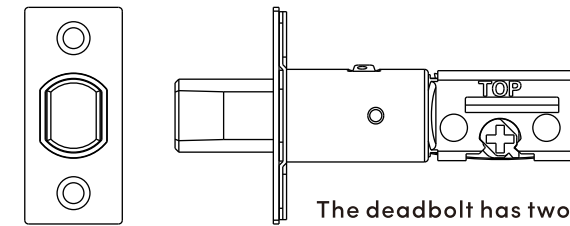
## 1. Install strike plate

Mark Location of strike on the door frame, making certain that the strike opening is aligned with latch bolt.



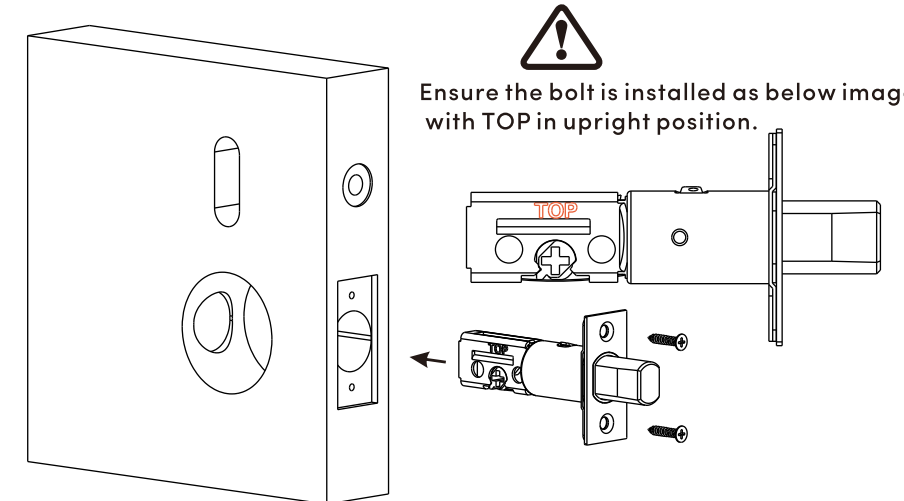
General door's installation diagram

## 2. Install deadbolt



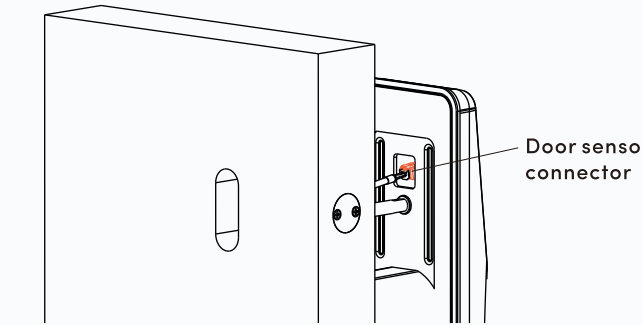
The deadbolt has two sizes available:  
60mm(2-3/8") or 70mm(2-3/4")

Secure the deadbolt in the door with the two wood screws supplied.  
Ensure faceplate of the deadbolt is flush with the door edge.



## 3. Install door sensor (optional)

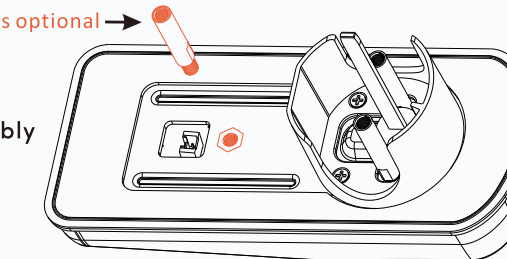
- A. Install the door sensor into the door and feed the cable through the hole.
- B. Connect the door sensor cable to the exterior lock assembly



## 4. Option to install the top screw stud on the exterior lock plate for enhanced security.

This screw stud is optional

Exterior lock assembly



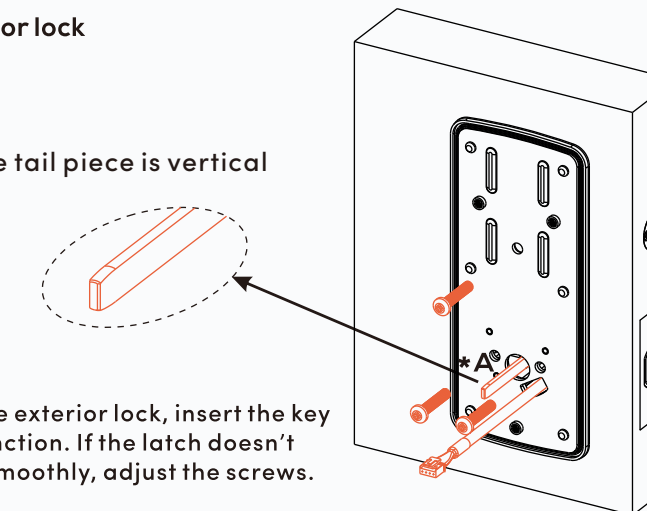
## 5. Install the exterior lock

\*A. Make sure the tail piece is vertical

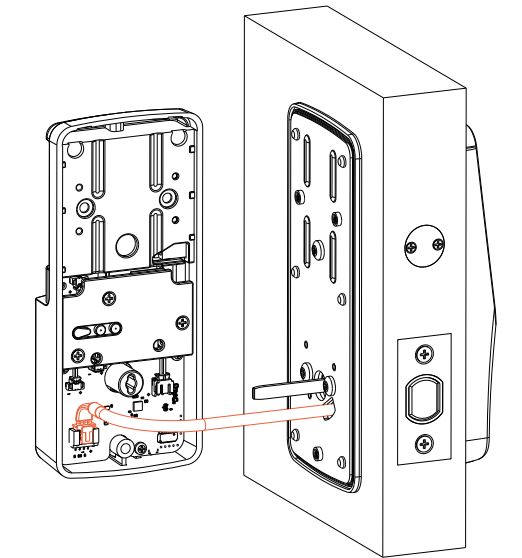
### Note

After you fasten the exterior lock, insert the key to test the latch function. If the latch doesn't extend or retract smoothly, adjust the screws.

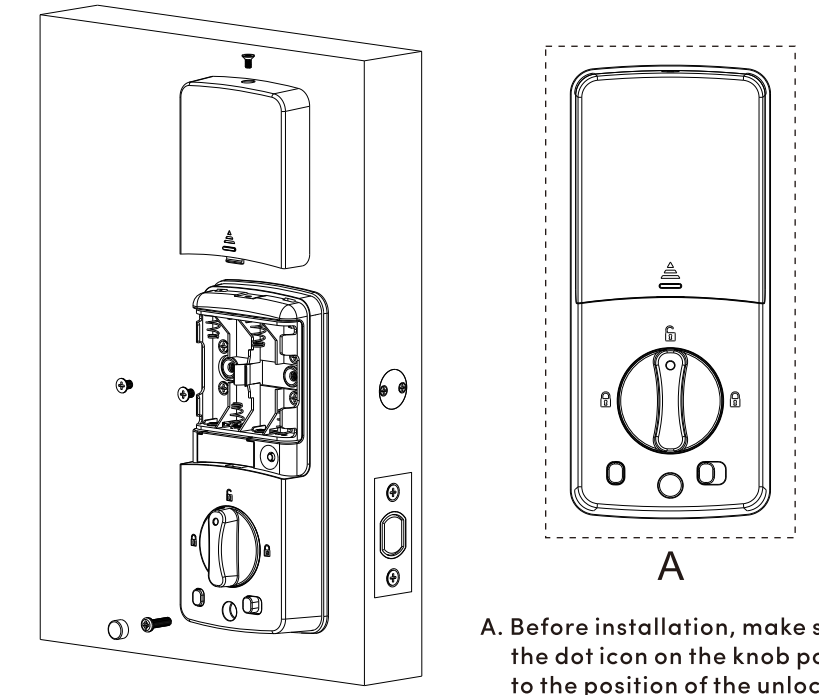
Before go to next step please confirm latch bolt is fully retracted.



## 6. Connect the cable



## 7. Install the interior lock



A. Before installation, make sure that the dot icon on the knob points to the position of the unlock symbol.

RECOMMENDED: LOCK SETUP WITH APP

It is highly recommended to set up the lock using the McGrath Locks App.

The app simplifies programming and provides an esier way to manage your locks.



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Manual set up via keypad only

Please follow the instructions below to manually program the lock using the keypad.

You can add a BLE device after the lock is programmed manually provided you know the admin code.

\*83#

>

Admin Code#

>

Add lock via app

CREATE NEW ACCESS

Add administrator (only 1)

\*12#

>

123456#

>

New Code#

>

New Code#

- a. Enter \*12#

b. Input 123456# (the default code)

c. Input new code#

d. Repeat new code#
- Tips: If you use the app a 4 digit admin code can be set.

Add a new user with an access / PIN code (250 maximum)

\*80#

>

Admin Code#

>

New Code#

>

New Code#

- a. Enter \*80#

b. Input admin code#

c. Input user code# (6-9 digits)

d. Repeat new user code#
- Tips: If you use the app a 4 digit user code can be set.

Add a new user with an RFID card (1000 maximum)

\*80#

>

Admin Code#

>

- a. Enter \*80#

b. Input admin code#

c. Present the card to the card sensor area

MODIFY CODE

Modify admin code

\*12#

>

Admin Code#

>

New Code#

>

New Code#

- a. Enter \*12#

b. Input old admin code#

c. Input new admin code#

d. Repeat the new admin code#

Modify user code

\*10#

>

User Code#

>

New Code#

>

New Code#

- a. Enter \*10#

b. Input old user code#

c. Input new user code#

d. Repeat the new user code#

DELETE USER

Delete specified PIN code

\*72#

>

Admin Code#

>

Specified code#

- a. Enter \*72#

b. Input admin code#

c. Input the specified code# that you wanted to delete

Tips: The admin code cannot be deleted.

Delete all user codes

\*71#

>

Admin Code#

- a. Enter \*71#

b. Input admin code#

Delete all RFID cards

\*69#

>

Admin Code#

- a. Enter \*69#

b. Input admin code#

MANAGE VOICE

Turn on the lock voice

\*30#

>

Admin Code#

>

1#

- a. Enter \*30#

b. Input admin code#

c. Input 1#

Turn off the lock voice

\*30#

>

Admin Code#

>

0#

- a. Enter \*30#

b. Input admin code#

c. Input 0#

MANAGE DOORBELL

Turn on doorbell

\*34#

>

Admin Code#

>

1#

- a. Enter \*34 #

b. Enter Admin Code #

c. Input 1#

Turn off doorbell

\*34#

>

Admin Code#

>

0#

- a. Enter \*34 #

b. Enter Admin Code #

c. Input 0#

MANAGE DOOR SENSOR

The alarm sound can be set between 0-60 seconds, 0 being no alarm

\*40#

>

Admin Code#

>

0-60#

Note: Input "0" to turn off the door sensor. Inputting "30" means the door sensor will trigger after 30 seconds of door being open.

RESET THE LOCK

Press and hold the reset button until you hear "please input initialization passcode" then input 000#. All PIN codes, cards, and BLE and fingerprint users will be deleted.

DEMO MODE

Demo mode is turned off by default prior to an Admin code being registered. If you wish to turn on demo mode input 24679#. Demo mode sets the lock access pin code to 123456# and any card or fingerprint will also open it. Registering an Administrator will take the lock out of demo mode.

LOW BATTERY ALERT

When battery power is less than 4.8V you will hear a low battery alert each time you wake the lock screen. Please replace batteries with new Alkaline type. Don't mix old and new batteries.

SCRAMBLING CODE FOR ANTI PEEP

Users may enter any random digits before or/and at the end of entering their correct PIN code and still gain access. This feature makes it harder for an unauthorised user who may be watching you to guess your PIN code.

INCORRECT CODE / CARD ALERT

If the wrong unlocking information is inputted five times the system will be locked out for 35 seconds. The lock can only be operated by the app during the lockout period.

PASSAGE MODE

Passage mode keeps the door unlocked, useful when gardening or bringing in groceries from the car etc.

To activate passage mode, enter a valid unlock code then press 123# within 5 seconds. The door will remain unlocked.

To remove from passage mode, unlock using a valid code or card. If you engage passage mode via the app you must use the app to disengage passage mode.

FAQS

Keypad on lock does not respond

1. Please check the batteries are installed correctly.

2. If the lock had been working OK, please replace the batteries with new AA Alkaline type.

The door will not lock

1. Ensure the lock is not in demo mode.

2. Check to see if the lock is in passage mode.

3. Refer to installation guide to ensure the inside snib and cylinder bar are in correctly direction.

Battery performance is poor.

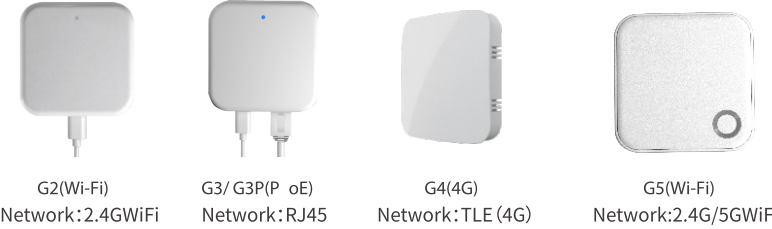
1. Ensure all batteries are new Alkaline type.

2. Ensure the lock connecting cable is not pinched.

3. Check for and update lock firmware.

Gateway

Gateway type



Add Gateway

1. Open the McGrath Locks App and log in to your administrator account.

2. Tap the menu icon (≡) in the top left corner of the home screen.

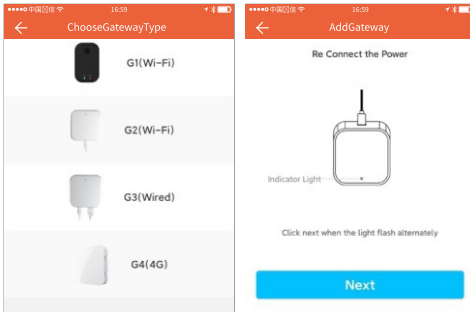
3. Select 'Gateway' from the sidebar menu.

4. Tap the "+" symbol in the top right corner.

5. Choose your gateway model from the list provided.

6. Connect the gateway to power, while the light is alternatively flashing red and blue, press the "+" symbol.

7. Select the network required, enter the Wi-Fi password, enter the gateway name.



Notice: If the process times out, please disconnect from power and try again.  
\*Gateway coverage distance: 10 meters without obstruction

Gateway functionality

The gateway is an accessory for the lock that connects it to the network. With a gateway connected you can remotely manage the lock, such as opening the door or deleting a passcode.

Gateway Functions

	Without Gateway	With Gateway	The door lock can function normally without a gateway. However, to remotely modify or delete PIN codes, issue fingerprints or cards, open the door remotely and access other features, a gateway is required.
Assign random PIN codes	✓	✓	
Door opening with app	✓	✓	
Set permissions	✓	✓	
Remotely modify and delete PIN codes	✗	✓	
Remote card issuance	✗	✓	
Open door remotely	✗	✓	
Upload door records log in real time	✗	✓	